

City of Edna Bay - Regular Meeting

1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, September 10th, 2018 at Edna Bay School.
Mayor Richter called the meeting to order at 6:05 PM.

2 — Roll Call:

Heather Richter	- Mayor / Presiding Officer	(Present)
Karen Williams	- Vice Mayor / City Council	(Present)
Tyler Poelstra	- Clerk / City Council	(Present)
Myla Poelstra	- Treasurer / City Council	(Present)
Sandy Henson	- City Council	(Present)
Doris Greif	- City Council	(Present)
Lee Greif	- City Council	(Present)

2.1 — Public Participants:

Pat Richter	Joe Wargi	Sharon Wargi	Mike Williams
Russ Bartels	Mike Woodhouse	Sue Crew	Roger DiPaolo
Louise DiPaolo			

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Councilor (Mr.) Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

1: Regular Minutes of August 13th, 2018 - No questions or comments.

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Mayor Richter moved to approve the consent agenda as presented.

- Seconded by Councilor (Mrs.) Poelstra
- **Approved** by unanimous vote of the council

3.1 — Business:

Old Business:

- a: Road Maintenance Project Contracts, Discussion and Decision.

New Business:

- a: Annual Certified Financial Statement Resolution #2018-16, Discussion and Decision.
- b: Contract for Installation of Bulk Fuel Facility Fence, Discussion and Decision.
- c: Appointing New Search & Rescue Chairman, Discussion and Decision.

4 — Mayor's Report:

No report

5 — Clerk's Report:

2018 Election activities are on-time.

6 — Treasurer's Report:

Myla Poelstra read back the treasurer's report.

7 —

Committee Reports

7.1 — Dock Committee:

Tyler Poelstra summarized some of the items discussed in the recently held committee meeting, regarding inquiring with DOT about what their policy is with installation of ladders on docks, and DOT tentatively coming to Edna Bay before the end of September.

Mayor Richter spoke with Craig's Harbor Master about how they handle derelict boats at their dock. They notify the owner, if the owner can't be reached they keep a record of all effort, go through a 30-day public notice period, impound the boat and then dispose of it in some fashion. A similar process may apply to the derelict boat near the dock in Edna Bay.

She also inquired about whether Craig has installed any ladders on their dock. They have not at this time.

7.2 — Road Committee:

Pat Richter explained that a Road Committee meeting was recently held, and that after discussion two contracts were suggested to be put out for bid. One contract will be for improving approaches to the new bridges, filling pot holes and installing safety logs, and the other contract will be to repair the sink holes and narrow areas on Limestone.

Further discussion included contract items for putting a load of rock in the low spot just up the hill from the bulk fuel facility, and agreeing to include the option for road improvements on the last 600' of Limestone past where the driveway to Logan Richter's meets Limestone. Filling in the pull out between the School and the first new bridge will also be included in the main road contract.

Councilor (Mrs.) Poelstra noted that a budget amendment for Roads will need to be adopted to cover the cost for the contracts.

7.3 — EMS Committee:

No report.

7.4 — Search & Rescue Committee:

No report.

7.5 — Fire Committee:

No report.

7.6 — Fish & Game Advisory:

No report.

7.7 — Bulk Fuel:

Mayor Richter reported that the fence for the facility should be ordered by next week. The City will discuss putting the contract out for fence installation soon.

Lee Greif is willing to sell clear PVC sheets to the City to enclose the dispensing cages instead of metal roofing.

Note: Fuel Committee discussion was revisited by motion of the Council while all public and council participants remained present.

Mayor Richter explained that ~6000 gallons of gasoline remain at the Bulk Fuel Facility, and it may be necessary to take a delivery before the next Regular Council Meeting. Since it was previously agreed to purchase Premium Gasoline she asked how everyone felt about mixing it with the current Regular Gasoline, and what ratio would everyone be comfortable with.

Councilor Henson feels the tank should be completely emptied if the City will be refilling with Premium. Councilor (Mr.) Poelstra felt that we should mix the fuel, since we had already decided to fill it with Premium due to its ability to maintain octane value over time. Consensus was that with the .14¢ price jump to premium and with regular already being in the tank it would be best to refill the tank with regular fuel going forward.

Consensus of the public attendants was taken in favor of purchase regular gasoline for the bulk fuel facility going forward. No objections were noted.

Motion:

Mayor Richter moved that due to existing circumstances that we change our previous decision to purchase Premium Fuel and instead purchase Regular Gasoline going forward.

- *Seconded by Councilor (Mr.) Greif*
- **Approved by unanimous vote of the council**

8 —

Old Business

Item A – Road Maintenance Contracts, Discussion and Decision....:

Item discussed under Road Committee.

9 —

New Business

Item A – Annual Certified Financial Statement Resolution #2018-16....:

Councilor (Mrs.) Poelstra explained that more work needs to be done on the document before it can be presented, and she would like to have an administrative review concluded before approval and submission to the State of Alaska. Councilor (Mr.) Poelstra cited the municipal code that the Annual Certified Financial Statement be submitted no later than October 1st of the year. A Special Meeting will be called to address the Certified Financial Statement before October 1st.

Item B – Contract for Installation of Bulk Fuel Facility Fence....:

Mayor Richter explained her optimism that if the fence could be ordered this week, hopefully by the time it is delivered the contract for installation will be let.

Item C – Appointing New Search & Rescue Chairman....:

Pat Richter apologized for not having many meetings since he has been chairman and felt it would be best for someone else to chair the committee. He offered to always help when someone is in need. Pat Richter officially resigned from his role as chairman of Search and Rescue Committee.

Mike Woodhouse has previously expressed his interest in the role. Mayor Richer explained that the Council will appoint him to fill the role. She noted requirements for the radios to be charged and equipment kept safe and maintained. A copy of the Personnel Handbook will be printed and provided to Mike Woodhouse, which must be read, signed, and filed with the City.

Consensus of the public attendants was taken in favor of Mike Woodhouse chairing Search and Rescue Committee. No objections were noted.

Motion:

Mayor Richter moved to accept Mike Woodhouse volunteering as Search and Rescue chairman and appoint him to that role.

- *Seconded by Councilor (Mr.) Greif*
- **Approved by unanimous vote of the council**

10 —

Persons to Be Heard

Pat Richter stated that he and Joe will be hauling rock from his pit to Jay Towne's lot and would like to obtain permission from the City to fill the potholes in between. Councilor (Mr.) Poelstra will provide Pat with an Activity Acknowledgement form that needs to be filled out and returned for approval before work is done.

Councilor Williams would like to review Postal Service issues before the end of the year at a future Regular Council meeting.

Roger DiPaolo is interested in purchasing the EMS ATV trailer if the City is willing to sell it. It was agreed to add this item to the next regular agenda.

Adjournment

Mayor Richter moved that the meeting be adjourned.
Motion to adjourn seconded by Councilor (Mr.) Greif.

Consensus of the public attendants was taken in favor of rescinding the adjournment motion. No objections were noted.

Motion:

Mayor Richter moved to rescind adjournment.

- *Seconded by Councilor (Mr.) Greif*
- **Approved by unanimous vote of the council**

The initial adjournment motion was rescinded by the Council while all members of the public and council remained present to revisit Bulk Fuel for further discussion.

Consensus of the public attendants was taken in favor of returning to Fuel Committee discussion. No objections were noted.

Motion:

Mayor Richter moved to revisit Fuel Committee

- *Seconded by Councilor Williams*
- **Approved by unanimous vote of the council**

Motion to adjourn seconded by Councilor (Mr.) Greif.
Meeting adjourned at 7:03 PM.